Version : Octobre 2026

Documents to provide

Country: **Saudi Arabia**

Employment Visa

☐ 1 original **passport** valid for at least 6 months after the planned return date to France, and containing at least 2 blank pages, 2 of which face to face.

Please note: the passport cannot contain an Israeli visa or stamp.

☐ 1 copy/scan of **passport identity page**

☐ 2 identical original **identity photos**: in color, to identity standards.

☐ 1 Embassy visa **application form**, available as a downloadable document attached: with all fields completed. For the reason for the stay, check "Work".

Please note: The profession indicated must correspond to that on the invitation letter.

Please note: the "Religion" section must be filled in with the following field: Catholic, Buddhist, Muslim, Hindu, Other. If it is marked "No religion" or "Atheist", the visa may be refused.

☐ 1 copy of the official **invitation letter** ratified by the Chamber of Commerce in Saudi Arabia: Printed from the official website visa.mofa.gov.sa, with invitation for work.

☐ 1 **Work authorization**: from the Saudi Ministry of Foreign Affairs.

☐ 1 copy of the original **Employment Contract**: stamped and signed by both parties.

☐ **Negativ COVID PCR test** valid the day of the appointment (to be done maximum 72h prior to the appointment date) at the *Tasheer* visa center (fingerprints).

☐ If you have a diploma:

- 1 certified copy (by town hall) and apostilled by the court of appeal (from where your school/university belongs to) of the highest granted **original diploma**

NB: certification of your highest granted diploma being necessary, your school/university must be registered with the Consulate of Saudi Arabia. If this is not the case and your school does not do these steps quickly enough, then the time to obtain your Visa will be extended accordingly. Your school/university must be registered using the following link **https://qvp.pacc.sa** and you will have to (yourself) request accreditation of this diploma on the same website

Once the accreditation obtained → **add this accreditation to your documents to provide us with**

☐ If you do not have a diploma:

- You must take a **skills verification test** (in Paris) by booking an appointment via the website **https://svp-international.pacc.sa/home** (available in English or Arabic; you will need to upload your passport and an ID photo) and send us a **scan of your successful test results**, which we will add to your file.

☐ **Medical examinations** to be carried out (preferably in France):

- 1 medical test (done in laboratory) of non-contamination by hepatitis A, B and C.
- 1 HIV test accompanied by a negative laboratory result.
- 1 PCR test for the monkeypox

☐ 1 **Criminal record** extract less than 3 months old, Bulletin No. 3 type: you may be refused delivery by the embassy if your criminal record is not clean. The extract can be requested online from the Ministry of Justice at the following address: **casier-judiciaire.justice.gouv.fr**